

EFNDT/CEC/C/05-002

15-12-2005

CODE OF PRACTICE FOR CERTIFICATION BODIES

EFNDT approved certification bodies, and certification bodies registered under the EFNDT Multilateral Recognition Agreement (MRA), shall sign an undertaking to comply with this code of practice and, inter alia, they shall:

1. Maintain compliance with the standard(s) and specification(s) detailed on their EFNDT certificate of approval, notifying the CEC Secretary of any change in status or in the standards with which the certification scheme complies;
2. Promote recognition and acceptance in their own country of the certificates of NDT competence issued by other EFNDT approved certification bodies, and those certification bodies that have current registration under the EFNDT Multilateral Recognition Agreement (MRA);
3. Immediately inform the EFNDT CEC Secretary if and when a system for national accreditation of NDT personnel certification bodies becomes available in their own country;
4. Keep all confidential examination material, including examination questions and specimens, in secure conditions with strictly controlled access only to authorized individuals;
5. Conduct their business in a responsible manner and utilize fair and equitable practices in dealing with clients and candidates;
6. Perform their professional duties with proper regard for the physical environment and the safety, health and well-being of candidates for certification;
7. Protect to the fullest extent possible, consistent with the well being of the public and the provisions of this code of practice, any information given to them in confidence by an employer or certificated NDT personnel, candidates and certificate holders, or members of the public;
8. Avoid conflicts of interest with employers of certificated NDT personnel or candidates, but when unavoidable, forthwith disclose the circumstances to the employer or candidate;
9. Not falsify nor permit misrepresentation of their EFNDT Approval or registration under the EFNDT MRA;
10. Refrain from making unjustified statements or from performing unethical acts which would discredit the EFNDT;
11. Immediately report to the EFNDT CEC Secretary any perceived violation(s) of this code of practice.
12. Accept the right of the EFNDT, and provide unhindered access to a nominated representative of the EFNDT, to investigate any alleged infringements of this Code of Practice.

Name and address of Certification Body:	
Name and position of senior responsible official signifying intention to comply with this code of practice:	
Signature:	
Date:	