

## EUROPEAN FORUM FOR NATIONAL AEROSPACE NDT BOARDS

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The second European Forum for NANDTB was held at the Istanbul Chamber of Commerce, Reşadiye Caddesi 34 112 Eminönü – Istanbul on Friday 29<sup>th</sup> June 2007.

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### UNCONFIRMED MINUTES

#### 1) Opening of the meeting

- a) The Chairman, Mr Patrick Auge, welcomed all in attendance and thanked those organisations hosting the present meeting.
- b) In return, Mr. Fedai Cetin, President, Turkish Standards Institute Laboratories, welcomed the delegates of the European Forum for Aerospace NDT Boards (ANDTBF) to Istanbul, and reported that, on 21<sup>st</sup> June 2007, at it's inaugural meeting, the Turkish Aerospace NDT Board had formally been constituted to fulfil the requirements of EASA part 145 and EN 4179 : 2005. Mr Cetin stated that the Board would greatly assist the Turkish civil aviation sector, and that being a member of the Forum would greatly assist the Turkish Board in its work.
- c) Mr. Sadi Diler, President, Turkish Airlines Revision Workshops, gave a short presentation on behalf of Turkish Airlines, and welcomed those present to Istanbul, wishing the Forum every success in its work.

#### 2) Introductions, attendance and apologies for absence

Those attending the present meeting introduced themselves and stated their affiliations (the full electronic file record of attendance and apologies for absence received is distributed with these minutes <[2007-06-29 ANDTBF attendees](#)>).

#### 3) The agenda was agreed with the following addition:

- a) Applications for membership of the Forum (submitted in accordance with the constitution):
  - i) Australia. In the absence of Mr. Hockings (who had been delayed in New York whilst en-route to the present meeting), the Secretary reported that [Australia](#) had formed an aerospace NDT Board early in 2006, and had watched the development of the Forum with interest. The Australian Board, which is chartered by the aerospace industry and is recognised by the Civil Aviation Safety Authority (the Regulator), has a Constitution, Rules of Governance, a Web Site and operational procedures in place. It has participated in the work of the Forum as an observer and noting clause 1.3 of the constitution. it now sought full membership. The application was approved unanimously.
  - ii) Turkey. The letter of application from the Turkish NANDTB for full membership of the forum was also submitted in accordance with the provisions of the Forum's [constitution](#), clause 1.3. Neslihan presented the members of the Turkish Board, and gave a short presentation outlining its aims and objectives, and the

#### Officers:

President: Dr J M (Mike) Farley [mfarley@mitsuibabcock.com](mailto:mfarley@mitsuibabcock.com)  
Vice-President: Professor V (Vladimir) V Klyuev [spektr@co.ru](mailto:spektr@co.ru)  
Secretary: Mr M (Matt) E Gallagher [matt.gallagher@bindt.org](mailto:matt.gallagher@bindt.org)

#### Secretariat:

British Institute of  
Non-Destructive Testing  
1 Spencer Parade  
Northampton, NN1 5AA

Website: [www.efndt.org](http://www.efndt.org)

Tel: +44 (0)1604 630124  
Fax: +44 (0)1604 231489

organisations in membership. The application was approved unanimously, and the Forum offered congratulations to the Turkish Board.

- 4) The [Minutes \(Rev 1\)](#) of the first meeting held in Paris (2<sup>nd</sup> December 2006) were acceptance as an accurate record of the meeting, and the actions allocated at that meeting were reviewed and agreed by the present meeting to have been completed.
- 5) The Secretary, Mr John Thompson, pointed out that [ANDTBF documents](#) were listed, and their status shown, in a control document (ANDTBF/00). This and all published ANDTBF documents were now published in the Forum's webspace at [www.efndt.org](http://www.efndt.org).
- 6) The meeting was presented with a [summary of the responses](#) to an enquiry of members, launched 11<sup>th</sup> april 2007.
  - a) Each of the questions included in the survey, together with a synopsis of members' reseponses, was reviewed by the present meeting, with remarks and actions being added as appropriate. The final report, updated 2<sup>nd</sup> July 2007, is circulated with these minutes.
  - b) On the subject of audit of Outside Agencies, the French delegation agreed to make a presentation of its examination centre audit system at the next meeting. **Action: French NANDTB.**
- 7) A draft [Action Plan](#), including methods of working, main objectives and target dates for completion (in a paper circulated prior to the meerting) was presented to the Forum. Each of the main objectives was reviewed in turn, responsibility for convenership of working groups was allocated, and the action plan was approved for implementation (and is circulated with the present minutes). **Action: all members – volunteer to assist conveners of action plan working groups.**
- 8) A paper summarizing members's suggestions for [topics for discussion](#) at future meetings was presented and reviewed. It was noted that many of the proposals had been covered in the present meeting, and a number of them had been incorporated into the action plan. The remaining proposed topics, noted below, were agreed for discussion at the next meeting.
  - a) Draw up a list of all approved NDT training centers (outside agencies) in each country (provide link from Forum website to the web pages of the various boards?).
  - b) Standardize the programs for all NDT training so that the program content is the same for all students (perhaps using the CEN TR?), and determine who will be responsible for approving the standardized program content.
  - c) Create common certificate layouts within the European members in the Forum for NANDT-Boards (circulate UK Board paper on this topic).

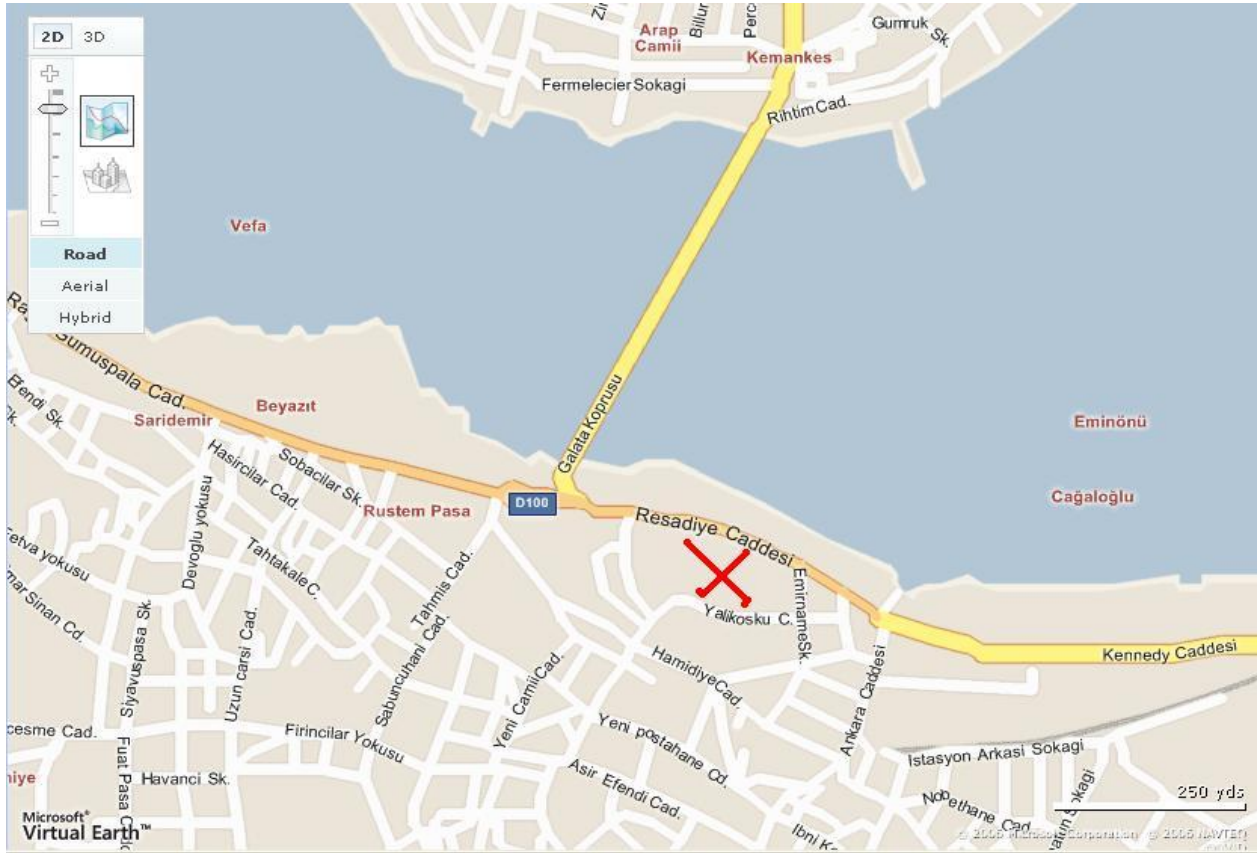
**Action: Secretary**

- 9) Any other business
  - a) Noting that the Forum had been allocated web space by the EFNDT (at [www.efndt.org](http://www.efndt.org)), the Secretary proposed that members submit articles of interest for uploading to the web space, pointing out that unless the space is dynamic, visitors will lose interest. Mr Thompson suggested that, in future, one of the members's representatives should be made responsible for the Forum's web space content.

**Action: Secretary**

10) Date and location for next meeting

- a) The next meeting will be convened on 29<sup>th</sup> and 30<sup>th</sup> November 2007 at a venue in southern Europe (perhaps Italy or Spain), **Action: Chairman to liaise with Spanish**



and Italian Boards).

- b) It was agreed that the meeting would be timed to start after lunch on 29<sup>th</sup> November, in order to facilitate the travel of members' representatives on the day of the meeting, rather than the day before.

**ACTIONS ALLOCATED AT THE 29<sup>TH</sup> JUNE 2007 ANDTBF MEETING**

Action ref	Agreed action	Target date and remarks
2007/01	French delegation to make a presentation of its examination centre audit system	20 <sup>th</sup> November 2007
2007/02	Progress ANDTBF action plan. Secretary to press members to volunteer; Conveners to progress objectives agreed in the action plan.	1 <sup>st</sup> November 2007 (send progress reports to Secretary for distribution to members)
2007/03	Include members' proposals for future agenda items in next agenda.	1 <sup>st</sup> November 2007
2007/04	Seek articles from members for ANDTBF website, and request volunteer(s) from membership to be responsible for maintaining web content up to date.	1 <sup>st</sup> September 2007
2007/05	Chairman to confer with members to establish venue for third meeting of the ANDTBF	1 <sup>st</sup> August 2007