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Unconfirmed Minutes of a Meeting of the EFNDT General Assembly held on 5th November 2004 at the Manchester Airport Marriott Hotel

- 1) Opening of Meeting
 - a) The Chairman congratulated the Croatian Society on achieving its 40th anniversary.
 - b) The meeting was attended by:
 - Aufricht, G (OGfZP – Austria)
 - Farley, JM, Chairman (EFNDT President)
 - Fytos, M (HSNT – Greece) - in place of Prasianakis
 - Gallagher, M (BINDT – Secretary)
 - Hatano, H (Observer – TC135)
 - Hennaut, G (BANT - Belgium) - in place of Deliege
 - Klyuev, V (RSNTTD – Russia)
 - Kristiansen, R (Norwegian Society)
 - Krstelj, V (CrSNDT)
 - Link, R (DGZfP – Germany)
 - Lyon, R (BINDT)
 - Lypolt, A (CrSNDT)
 - Murphy, R (Observer, TC137/SC7)
 - Nardoni, G (AIPND – Italy)
 - Poudrai, M (Cofend)
 - Pushkina, I (RSNTTD – Russia)
 - Roche, R (Cofend)
 - Romero, E (AEND)
 - Sillanpaa, J (Finnish NDT Society)
 - Thompson, JR, (BINDT)
 - Verbooyen, J (KINT – Netherlands)
 - Wisniewski, GR (UDT-Cert – Poland)
 - Zeelenberg, E (KINT – Netherlands)
 - c) Apologies were recorded for Messrs. Grum and Masov.
- 2) The Agenda ([EFNDT/GA/04 – 01](#)) was approved with a number of additional matters to be considered under 'any other business'.
 - a) The Minutes of the last GA Meeting ([GA/03-02](#)) were accepted unanimously with one amendment (underlined): "The General Assembly unanimously approved the membership of the Latvian and Moldavian societies. The GA unanimously approved Mr Lund, nominated by Denmark in place of Larsen, as a member of the BOD."
- 3) The Chairman presented the BoD report.
 - a) There had been only one BoD meeting since the last GA, and this had been held in 3 parts (open and closed) to take advantage of visitors attending.

- b) Thanks were recorded to the Secretary, and to DGZfP and Cofrend for their work and support.
 - c) The Chairman invited early nominations for BoD members in 2005.
 - d) Dr. Link asked: does the GA have to vote on change of procedure for next ECNDT. MEG replied: the BoD agreed change to procedure, and the GA has to approve it (paper to be tabled).
 - e) The BoD Report was accepted unanimously
- 4) Reports from Working Groups
- a) WG1
 - i) The Chairman reported on a meeting of outcome of WG1: A new MRA (issue 9) had been approved. There had been a very interesting presentation from the Chinese Society. Both China and Japan were working towards joining the MRA; A Guideline 6/13 and a CoP for RTPO had been drafted and approved; A Situation report had been presented on EASA and EN 4197, and the EFNDT had offered to provide a Forum for National Aerospace NDT Boards. EFNDT CEC had created a system for approval of Certification Bodies, and had prepared guidelines for accreditors. WG1 had proposed a further guideline on training and experience, and on prerequisites for examination.
 - b) WG2
 - i) Dr. Link reported that the work of this group was supported by Germany, Italy, Austria and Netherlands, though he himself was no longer involved. Most important is support for EU ALARA network Group. There had been a meeting in Paris June 04 (no minutes had been issued, but RL will provide written report). An evaluation had been conducted of returned questionnaires (12 responses). A pocket guide had been drafted for Radiation Protection. All activities had stopped because EU funding had dried up. The minutes of meetings were not posted on any website, but it was suggested that we should put information on the EFNDT website (**action #1: R. Link**). A similar guide had been published by IAEA (should the two be merged?).
 - c) WG5
 - i) Report tabled by Dr. V. Krstelj. It was proposed to broaden the WG scope to cover detection of all types of explosives. This resulted in much discussion. It was generally agreed that we should aim to provide NDT mechanisms for detection, diagnosis and investigation of any terrorist Improvised Explosive Device (IED). The General Assembly considered that there were other anti-terror activities in civil sector of interest to WG. This will be considered at BoD. Need to have from VK a name for the WG which was appropriate to its activities. GN: we need to have some idea of potential IED types.
- 5) Guidelines for external representation
- a) Dr. Link tabled a paper (GA04-03), which should become part of EFNDT internal regulations, that provided simple guidelines on Methods of Working. M. Poudrai suggested a change (underlined): "if officially representing EFNDT, 'SHALL' present a report". With this amendment, the document was approved for ratification by BoD.
- 6) The GA was presented with and approved a changed procedure (GA/04-02) for allocating the ECNDT.
- 7) The provisional financial report (GA/04-04), signed by the Auditor, RE Kristiansen, covering the year to date was tabled. The situation as at 2004-10-07 showed a surplus of €20,215.48. It was noted that a final report would be circulated after the end of the financial year.
- a) The next GA will approve final accounts for 2003 and 2004, and receive a report for 2005 (to date).
 - b) There was a need to decide the level of fees for 2005 at this meeting, and a 2005 budget was tabled (the need for corrections in stated year were pointed out). It was agreed to maintain fees at 2004 levels. It was also agreed that there must be a regular GA agenda item on proposals for fees in the following year, with justification for increases (**action #2: Secretary**).

- c) It was proposed by V Krstelj that future reports show comparison with previous year for same period. Agreed by all.
- d) Payment of fees: A list of those that and have not paid fees was considered. All members have paid for 2004 except Belarus, Ireland, Slovak and Swiss societies.
Action #3: Secretary and Treasurer to press for payment.
- e) Prof. Klyuev stated that Russia has repeatedly asked for an invoice, but to no avail (they cannot pay if no invoice is received). Originals must be received, but an interim fax copy would be OK.

8) EFNDT Strategy Developments

- a) Task groups reported on their work on BoD in Moscow. Action plans agreed. Not much progress since then because of various events (ICNDT etc.)
 - i) TG1: R Link reported on online information services for NDT.
 - (1) The International calendar can only updated if DGZfP receives information.
 - (2) Searching for publications. Literature search is free of charge (only pay for downloading documents). Example searches were projected.
 - (3) The meeting congratulated DGZfP for launching this excellent service on the EFNDT website.
 - (4) Next stage is to create a list of useful links to other sites where information on, for e.g., directives, can be viewed.
 - ii) An **action #4** was placed upon the Secretary to check hyperlinks from BINDT to EFNDT website.

9) Any other business

- a) Membership of the Board.
 - i) A table showing eligibility for re-election was projected. The meeting agreed that if M. G. Hennaut was nominated to replace M. F. Deliege, this would be accepted.
- b) ECNDT, Berlin 2006
 - i) Dr. R. Link projected a presentation on the 9th ECNDT.
- c) Leonardo project.
 - i) Dr. Romero gave a presentation naming the participants (Italy, Spain, Germany, France & UK) explaining the purpose of the project and the timescales.
 - ii) JMF asked: where does this fit in with ISO 9712 / EN473, training syllabuses, etc.? ER replied: at the same level. RM: This was a difficult area to resolve since work was going on in parallel in both CEN and ISO; when this work is complete, the resulting syllabus will be useful to this project. It was intended to have the results by ECNDT 2006.
- d) Ad hoc meetings
 - i) There will be some special meetings held soon which may lead to establishment of new EFNDT WG: e.g. TOFD, Condition Monitoring; Guidance for CB; Forum for NANDTB.
- e) R Link: WG2 proposals
 - i) The WG had reached a stage today that we might not have expected to reach. EU now takes advantage of the EFNDT and its WG. We can only maintain this position if we actively participate; if they see no response, they might not take us into account in future.
 - ii) The CEPN has been charged by the EC (transport & energy), workshop on outside workers which will result in The Outside Workers Directive covering personnel engaged in work on, for e.g. nuclear sites. Presently working under common practice. A copy of an email from M. Lefaure was tabled, along with two questionnaires for completion and return to Fr. Barbara Sölter at DGZfP (so@dgzfp.de). Only one company per country is necessary. Electronic versions of these questionnaires can be obtained.

10) Place and Date of Next Meeting: Vienna, Saturday 12th November 2005 (with BoD on Friday 11th November) FF

Ref	Action	Allocation	Remarks
#1	Radiation Safety meetings reports and information on the EFNDT website	Dr. Link	
#2	Include a regular GA agenda item on proposals for fees in the following year, with justification for increases	Secretary	
#3	Press for payment of outstanding membership fees	Secretary and Treasurer	
#4	Check hyperlinks from BINDT to EFNDT website.	Secretary	